



PAYROLL REPORTS AVAILABILITY

Payroll Services

- Positive Time Entry
- Canada Saving Bond Deductions
- Family Responsibility
- United Way
- RSP – Employee & Employer
- Birthday List
- Employee Status Report
- Hourly Rate & Location Report
- Initial Hire Date Report
- Employee Tax Exemption Report
- Employee Payment Method Report
- Employee Name Report
- Employee Address List
- Employee Phone Number List
- Employee E-mail Address List
- Termination Report
- WCB Group Report
- Bank Transmission Report
- Cancelled Payment Report
- Manual Cheque Report
- CPP Reconciliation Report – Biweekly
- Organization Chart Export
- Award List
- Tax Detail – From History
- Tax Detail – From Previous Year
- EI Reconciliation Report
- ROE Verification of Data Printed
- Employee Cheque History
- Net Negative Pay Report
- Sick Hours Entitlement Report
- Sick Dollars Entitlement Report
- Vacation Hours Entitlement Report
- Vacation Dollars Entitlement Report
- Advance Report
- Charitable Donations Report
- Banked Hours Entitlement Report

Virtual Time Management

- Authorized Charges Report
- Location Hours Report
- Location Hours by Employee Report
- Location List Report
- Missing Paystubs Report
- Pay Type Hours Report
- Job Hours Report
- Timesheet Status Report
- Username Report
- Timesheet Report
- Employee Hours Report
- System Report
- In/Out Activity Report
- In/Out Daily Status Report
- Missed Punch Report
- Scheduled/Actual Hours Comparison

Scheduling

- Review Schedules
- Schedule Report
- Manage leave Requests
- Holiday Schedules
- Timesheets Prepopulation

